

New Durham Board of Selectmen Meeting
January 9, 2017
Draft
NEW DURHAM BOARD OF SELECTMEN
New Durham Town Hall
January 9, 2017, 6:00p.m.

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Chair David Bickford
Selectman David Swenson
Selectman Gregory Anthes

Also Present:

Scott Kinmond, Town Administrator
Mike Harrington, State Representative
Raymond Howard, State Representative
Cathy Orlowicz, resident

Call to Order

Chair Bickford called the meeting to order at 6:05.m.

State Representative Mike Harrington gave an introduction and wanted to tell the residents of New Durham that he is here to represent the Town of New Durham. He stated he would also be publishing updates in *The Baysider*. He also asked the Board of Selectmen if they have any questions or concerns about current or upcoming issues. Selectman Swenson asked about the changes in assessing board representation and how it will affect municipalities. Mr. Harrington replied he is not familiar with that. Selectman Swenson asked for Mr. Harrington's thoughts on the operating funding for the Police Academy. There discussion of penalty assessment and use of that funding.

Raymond Howard, representative for Barnstead, Alton and Gilmanton, stated he is on the Fish and Game committee and is concerned with what is going on with Merry Meeting Lake and the fish hatchery.

Peter Varney, representaive for Alton and on the municipal accounting committee, stated he is also here with concerns about the fish hatchery.

Mr. Howard gave some statistics and background for a lawsuit that took place in Michigan regarding phosphorus. It was noted this is in regards to the water coming out of fish hatcheries. He stated there was a State of NH report published in 2008 which stated anything over 10 parts per billion is considered contaminated. Mr. Howard stated he tested above and below the hatchery and gave a summary of his findings.

Public Input

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Dot Veisel, resident, thanked Town Administrator Kinmond for his one year of service to New Durham. She asked about the Public Participation Policy. It was noted it is still a draft.

Agenda Review

Town Administrator Kinmond added under New Business: janitorial service contract extension.

Old Business

Building Inspector Position

Town Administrator Kinmond stated applications have been received and three candidates have been selected for interviews. Dates were discussed and interviews scheduled for January 20, 2017.

Salt Purchase Order

Town Administrator Kinmond stated they used state bid contracts for these and the salt is for the first half of the year. He explained the problems they were having with the salt due to high water content and suggested other vendors and products.

Chair Bickford made a motion to authorize purchase order #2375 to Morton Salt of Chicago, IL in the amount of \$22,500 for the purchase of approximately 373 tons of bulk safety salt said expense being a 2017 purchase from 01-4312-10-662. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Chair Bickford made a motion to authorize purchase order #2376 to Granite State Minerals of Portsmouth, NH in the amount of \$7,500 for the purchase of approximately 127 tons of bulk salt, said expense being a 2017 purchase from account 01-4312-01-662. Selectman Swenson seconded the motion. Motion passed, 3-0-0.

The sand contracts were reviewed and edits made to the yardage.

Chair Bickford made a motion to authorize purchase order #2490 to Parent Sand and Gravel for the amount of \$16,393 for the purchase of approximately 1,940 cubic yards of winter sand, said purchase being a three contract from the vendor, with funds to come from account 01-4312-10-663. Selectman Swenson seconded the motion. Motion passed, 3-0-0.

Printer Quote

Town Administrator Kinmond explained he had not received quotes but noted the current vendor was significantly lower than other bids. Further discussion was postponed until the next meeting.

Janitorial Services Contract

Town Administrator Kinmond stated the current vendor was also the lowest in the last group of bids and have indicated they are willing to keep the same rate and sign a new

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agreement. He suggested having a firm clean the windows but the janitorial vendor does not do that.

Tax-Deeded Property

Chair Bickford stated he read the minutes of the Moultonborough Board of Selectmen and there was discussion to have a policy regarding this issue. He stated it was the recommendation of the county attorney and suggested they consider this as well.

Town Warrant

Town Administrator Kinmond stated he made some edits and added the elected ZBA positions to the Warrant. The edits were reviewed and discussed. Town Administrator Kinmond stated he received legal counsel opinion regarding the Library budget and this was discussed. As the Library budget is part of the Town's operating budget then it needs to be included in the default budget as well. NH State RSAs were provided to support this position. There was further discussion about the operating budget warrant article. Edits were made to the articles.

Cathy Orlowicz asked about the CRF funds that are left unexpended and suggested they be put in to an expendable trust fund in order to preserve it for the original item it was raised for. Chair Bickford replied there are different things that can be done.

CIP Committee

Chair Bickford suggested dissolving the committee at Town Meeting. There was discussion about the time and effort put into the CIP report. Selectman Anthes stated the Planning Board "threw" the CIP report in the trash and only spent two hours discussing it.

Middleton Pre-Ambulation

Chair Bickford stated the Board of Selectmen of Middleton would like to walk the town boundary line with a representative of New Durham. He stated he might be willing to do it. Town Administrator Kinmond suggested utilizing GPS as well as maps.

Public Notice

Public Hearing for the Budget Committee on Wednesday, January 11, 2017 at the Fire Department Community Room.

Approval of Minutes

Meeting of January 5, 2017 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of November 28, 2016- Edits were made. **Selectman Anthes made a motion to approve the minutes as amended. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

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Meeting of November 14, 2016- Edits were made. **Selectman Swenson made a motion to approve the minutes as amended. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

Meeting of November 14, 2016, Non-Public- Edits were made. **Selectman Swenson made a motion to approve the unsealed minutes of the non-public meeting as amended. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

Meeting of November 9, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

Meeting of November 7, 2016 – Postponed.

Meeting of October 27, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of October 25, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of October 21, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Anthes seconded the motion. Motion passed, 2-1-0.** Selectman Swenson opposed.

Meeting of October 17, 2016 - Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of October 12, 2016 – Edits were made. Approval was postponed for further edits.

Meeting of September 7, 2016 – Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Meeting of August 29, 2016 - Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

Other

Chair Bickford asked if there was any interest to purchase land for the Town. He explained it would have to be put on the Warrant for Town Meeting to ask if residents wanted to purchase roadside properties. It was brought to Chair Bickford's attention by

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past road agents. There was brief discussion and Selectman Anthes suggested further discussion in the future.

Adjourn

Selectman Swenson made a motion to adjourn. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

The meeting was adjourned at 10:51p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary